

**O.C.G.A. Official Code of Georgia Annotated
Rules of the Construction Industry Licensing Board**

121-2-.03 Conditioned Air Contractor License.

(1) To obtain a Class I (Restricted) or Class II (Non-restricted) conditioned air contractor license, a person must submit a completed application, meet the prerequisite experience requirement, obtain a score of seventy (70) on the appropriate examination, and pay all fees required by the Board. An applicant must submit three references on the required form from persons who can attest to the applicant's good character and conditioned air experience to the satisfaction of the Division. Each reference must be from an Architect, Professional Engineer, Inspector, or licensed conditioned air contractor who shall include his or her registration or license number. Class I conditioned air contractor licenses are Restricted to conditioned air contracting involving conditioned air systems or equipment not exceeding 175,000 BTU of heating and 60,000 BTU of cooling, and Class II licenses are Non-Restricted. For classifying systems, each complete system in a single installation is to be considered an individual job.

(2) Applicants must document a minimum of four years' experience for Class I and five years for Class II in conditioned air work of a type covered by the Georgia Heating and Air Conditioning Code, (regardless of whether such Code was applicable to the work in the area or at the time such work was performed by the applicant). Applicants for Class II licenses must document experience with installations of conditioned air systems which exceed 175,000 BTU (net) of heating and 60,000 BTU of cooling.

(3) "Experience" shall mean working experience gained through the direct installation of and responsibility for conditioned air systems of a type covered by the Georgia Heating and Air Conditioning Code (regardless of whether such Code was in effect in the area or at the time the applicant gained such experience) and activities related directly thereto. *(Experience has to be under a licensed Conditioned Air Contractor as a direct hired employee (i.e., W-2's), no sub-contracting (no 1099's nor cash).*

(a) Experience for Class I shall consist of two years of residential installation experience as a lead mechanic, one year as a service technician (to include an E.P.A.608 license), one year of residential supervisory experience, and a Board approved heat loss and gain and duct design course.

(b) Experience for Class II shall consist of two years of installation as a lead mechanic with at least one of the years being commercial only, one year as a service technician or service supervisor (to include an E.P.A. 608 license), two years of commercial supervisory experience and a Board approved heat loss and gain and duct design course.

(4) Education may be applied toward the experience requirements as follows:

(a) completion of a diploma program of a technical school in engineering or engineering technology may be credited as no more than 2 years' experience;

(b) completion of a certificate program of a vocational-technical school may be credited as no more than 1 year experience.

(5) All classifications of work experience, unless specifically listed in the examples provided in this rule, shall be made by the Board. Such classifications of experience by the Board shall be final except that, within the Board's sole discretion, an applicant may be allowed to appear before the Board to explain such experience.

2010 Georgia Code

TITLE 43 - PROFESSIONS AND BUSINESSES

CHAPTER 14 - ELECTRICAL CONTRACTORS, PLUMBERS, CONDITIONED AIR CONTRACTORS, LOW-VOLTAGE CONTRACTORS, AND UTILITY CONTRACTORS

§ 43-14-8 - Licensing required for electrical, plumbing, or conditioned air contracting; businesses conducted by partnerships, limited liability companies, and corporations; applications; review courses.

(h) No partnership, limited liability company, or corporation shall have the right to engage in the business of conditioned air contracting unless there is regularly connected with such partnership, limited liability company, or corporation a person or persons actually engaged in the performance of such business on a full-time basis who have valid licenses issued to them as provided for in this chapter; provided, however, that partners, officers, and employees of the individual who fulfilled the licensing requirements shall continue to be authorized to engage in the business of conditioned air contracting under a license which was valid at the time of the licensee's death for a period of 90 days following the date of such death.

(i) It shall be the duty of all partnerships, limited liability companies, and corporations qualified under this chapter to notify the appropriate division immediately of the severance of connection with such partnership, limited liability company, or corporation of any person or persons upon whom such qualification rested.

(j) All applicants for examinations and licenses provided for by this chapter and all applicants for renewal of licenses under this chapter shall be required to fill out a form which shall be provided by each division, which form shall show whether or not the applicant is an individual, partnership, limited liability company, or corporation and, if a partnership, limited liability company, or corporation, the names and addresses of the partners or members or the names and addresses of the officers, when and where formed or incorporated, and such other information as the board or each division may require. All forms of applications for renewal of licenses shall also show whether or not the applicant, if it is a partnership, limited liability company, or corporation, still has connected with it a duly qualified person holding a license issued by the division.

Georgia Administrative Code

Department 121. STATE CONSTRUCTION INDUSTRY LICENSING BOARD

Chapter 121-6. BUSINESS REGISTRATION

(1) Sole proprietorships, partnerships, or corporations engaging in contracting covered by O.C.G.A. 48-14 must have regularly connected with such business a person holding an appropriate and current license or certificate. Such persons must actually be engaged in the practice of the business on a full-time basis and must provide adequate supervision of and be responsible for the work performed. Such persons may not qualify more than one proprietorship, partnership, or corporation for business registration at any one time. The qualifying licensee or certificate holder must provide supervision while the contracted work is in progress and must be able to respond in a timely manner to problems that may arise while the work done under his license is in progress. A licensee or certificate holder is deemed unable to supervise work or respond to problems during the hours when such licensee is working for another employer. Therefore during the hours the licensee or certificate holder is working for another employer, the sole proprietorship, partnership, or corporation cannot perform contracting work which is dependent upon the supervision of the licensee or certificate holder.